



**REGIONAL CONTINUUM OF CARE COUNCIL**  
**MINUTES**  
**Tuesday, August 30, 2011**

CALL TO ORDER and ATTENDANCE ROLL at

- APPROVAL OF MINUTES of June (corrected) and July, 2011 approved by consensus.

- **STEERING COMMITTEE REPORT**

- *Transition of the Women and Children's Project:* Megan Dowell provided an update on the transfer of the WCP project from Episcopal Community Services (ECS) as the grantee. The other sponsors of the grant have been working together and with HUD on a plan. The plan is for the YWCA to become the grantee and to assume operations at one of the current ECS locations, and for the partners to develop transition-in- place units to retain capacity (within 2 units). The remaining partners are still working on details for implementation. The Steering group recommends support. *Action:* Approve the YWCA as grantee and support change to TIP with a maximum loss of 2 units. *(passed 27 yes -1 no – 3 abstaining).*
- *Representatives:*  
Members are reminded that in accordance with the rules, an agency executive can designate three people as the official representatives of their organization. These are the individuals listed on the sign in sheet. Only those listed meet the attendance requirements. Representatives will be identified or re-confirmed in January.

This week, the San Diego Housing Commission announced the retirement of Cissy Fisher, temporary appointment of Kathi Houck, moving and renaming of special needs to the real estate division and now referred to as housing innovations. The RCCC appreciates Kathi's knowledge and experience with housing programs and services for homeless persons.

*Human Trafficking Sub Group:* This new subgroup has been quite active in their efforts. One endeavor is to help prepare a resource and best-practices guide. The group is connecting with other forums interested in this burgeoning issue. The RCCC chose Kellye Bojorquez as the liaison to the Advisory Council. DOlorenz Diaz was authorized to send a letter acknowledging Kellye as the RCCC Representative.

- *Data Governance & HMIS:* The Steering Committee recommended two actions: 1) a review of the roles and performance of the current RCCC-DGC- RTFH relationship; and 2) a review of the current HMIS system software.
- *SHP NOFA:* HUD released the CoC program NOFA with a due date of October 28, 2011. Members were reminded, however, that the local due date will need to be in advance so that applications can be reviewed and the package submitted at least 48hours in advance. The NOFA announcement triggers a 60 period of high activity, including updates to the Rating and Review forms, agency submittal of Exhibit 2 for

renewals, and preparation of Exhibit 1. The September meeting of the full body is the only realistic time for face-to-face conversation, parts of the process will be conducted electronically. Members are advised to watch their email for notices. Renewals should be able to import their 2010 application into the 2011 e-snaps but are cautioned to read instructions as instructions may have changed.

*Intent to Submit:* There have been several intent forms submitted proposing new projects. Peggy Goldstein reported that 8 were submitted for projects in the City of San Diego area, and Dolores Diaz reported that there are 8 from the county area. Additional instructions for new projects will be released as soon as the R & R committee have an opportunity to review the NOFA notice and update the scoring rubric as needed. It does not appear that we need to inspire additional applications for new projects. R & R Chair cautioned that applicants should be prepared for a quick reply once the instructions are released.

- *Update: Reentry Planning / Discharge Planning* – Jack Micklos provided a comprehensive update regarding actions stemming from a Supreme Court order that requires California to substantially reduce its prison population. Prisoner release from the state to local facilities and the realignment of custody and supervision is likely to place a heavier burden on local homeless agencies. Over the past few months, the RCCC has worked to expand subgroup work to include special needs subpopulations, such as HIV- AIDS, SAMH, CSEC and parole / probation. We now are faced with trying to understand and respond to AB109 and the Public Safety Realignment of community corrections. RCCC members would like copies of the jail release J299 form and other resource information.
- *Update: Section 8 Pilot* – Dolores Diaz announced that to date, five referrals have been made to the Section 8 Transitional Housing graduate pilot program. This seems to indicate that organizations are assessing the need and readiness for the program (as requested). We will be tracking progress and look forward to success.
- **SUBCOMMITTEE and LIAISON REPORTS**
  - *Legislative Committee* – Rosemary Johnston, Kathi Houck – Please see written report distributed electronically. Locally: Sr. Patricia Cruise of Covenant House has been selected to replace Fr. Joe Carroll on his retirement from St. Vincent's and Richard Batt from the east has been selected to replace Suzanne Pohlman after her retirement on August 30th
  - *Transportation* between SD and north county will be challenged by a shift if the 101 bus schedule that reduces it to prime time only between central San Diego and Oceanside.
  - *Strategic Planning Reports*
    - *ARS* - Don Stump-Lauren Pause: A new Escondido site is needed. Real Estate partners are seeking a site that can accommodate 40 beds on a continuous basis.
    - *Downtown Partnership & Vulnerability Index Anniversary*: September marks the first anniversary of the Downtown Partnership project. Watch for more information about a special year-end report.

- HOC – Empowerment Centers Vino Pajanar provided an update on the HOC progress. HOC has a central location at the Smart Center in San Diego and is expanding use of its technology to connect clients with services without having to travel. New “empowerment centers” are expected to open using public library space. Encinitas and Vista will be the test sites. Contact Vino for more information.
- Keys to Housing –Laurin Pause, Pat Leslie: The plan is nearing completion. Thank you to those who provided feedback. The website and plan should be released with in 30 days after the Sept 8 Advisory Committee meeting. We will begin presenting the Keys Plan to various city councils throughout the region. RCCC representatives are welcomed and encouraged to participate in these presentations. Please let Pat Leslie know if you are interested.
- MHSA – Tricia Tasto Levien: Please confirm your programs on the brochure and return to Tricia so that list can be finalized for distribution.
  - Updated list
  - Project Homeless Connect – Laurin Pause: The North County PHC will be held on November 16<sup>th</sup> in San Marcos. Transportation is needed
- SD Housing Federation – Patti Hamic Christensen: Annual event is October 13. The RCCC – CSH- HomeAgain – LeSar Development Consultants will offer a joint workshop on homeless projects addressing specific subpopulations. See the SD Housing Federation brochure for more information.
- SAMSHA & HIV AIDS grants – no news.
- OTHER BUSINESS: The information item from Katheryn Rhodes that had carried from July meeting was suspended because presenter was not in attendance.
- It was suggested that an information session about pest control, particularly bed bugs, might be helpful at the September or October meeting.
- ANNOUNCEMENTS
- ADJOURN: 11:38 am

**Next Meeting**  
**Tuesday September 27<sup>th</sup>**  
**10:00- 11:30 AM**  
**National University 9388 Lightwave Ave**  
**San Diego CA 92123**